

ALLERGY AWARE POLICY

Policy Statement

Staff are appropriately trained in Apply First Aid or Basic Emergency Life Support (ECD BELS) and additionally undertake regular training in Anaphylaxis and Asthma First Aid to meet both DECD and National Standards.

Policy Requirements & Responsibilities

Director

Every Child with known anaphylaxis has:

- An Emergency Action Plan issued by the child's General Practitioner, with a photograph, issued within the last 12 months
- Emergency Medications registered onsite, and held securely in the kitchen
- A process to ensure all medication travels with an appropriately qualified person when off-site excursions are undertaken.

Every child with chronic/acute asthma has:

- An Emergency Action Plan, issued by the child's General Practitioner, with a photograph issued within the last 12 months
- Emergency Medications registered onsite, and held securely in the kitchen
- A process to ensure all medication travels with an appropriately qualified person when off-site excursions are undertaken.

Additionally, for every child with known allergies, health concerns or dietary restrictions:

- There will be worksite and staff planning for children with healthcare needs
 - Emergency Action Plans, health information or dietary requirements will be documented and distributed to staff through induction processes, enrolment files and emergency lists.
 - The risk factors (ie: likelihood, significance, and nature of asthma, allergic reactions or anaphylaxis) will form a part of the individual healthcare planning and documentation
- The Director and parents of affected children will review the health needs and medications as required
- The prescribed information about children with anaphylaxis will be on display as per the National Quality Regulations

Staff

- Will be informed, and make themselves aware, of children with Emergency Action Plans
- Will routinely distribute information about appropriate kindergarten snacks and lunches through the Healthy Eating and Nutrition Policy, notices and newsletters, meetings, enrolments, conversations and curriculum.
- Will demonstrate allergy aware practice within kindergarten programs eg: cooking, shared food and will support adult volunteers, students or any other workers in their practice.
- Remind children that snacks and lunches are not shared
- Will provide daily notification where food is provided by the Kindergarten
- Will ensure food provided by the kindergarten is distributed with parent/caregiver supervision as children are being collected at the end of the session
- Will ensure that children attending the lunch program have parental consent for shared kindergarten food, or that alternatives are provided by parent.

Parents

- Are required to provide up-to-date documentation and Emergency Action Plans
- Are responsible for checking the use by dates of medications and registering relevant medications with the Director
- Are required to discuss changes to health conditions and medications with the Director
- Are responsible for logging daily medication requirements with the Teacher In Charge on every occasion
- Will provide food alternatives for their child, as required.

References

DECD Allergy and Anaphylaxis Aware Checklist

DECD Healthcare, individuals first aid, health support and anaphylaxis plans

Asthma SA Emergency Plans

Prospect Kindergarten health eating and nutrition policy

Located online at: www.decd.sa.gov.au/policy/pages/OSPP/Policy_index

Endorsed by Staff and Governing Council

Director Betty Elsworth

Date 24.1.2017